

**Inspection Report - Housekeeping Inspection Checklist (Inspection UID - I/GLTO/GRR/HIC/26/00010)**
**Inspection Information**

|                      |                                   |                              |                         |
|----------------------|-----------------------------------|------------------------------|-------------------------|
| Inspection Type      | Housekeeping Inspection Checklist | Inspection Status            | Approved                |
| Site Name            | Alanreed                          | Created on                   | 31-Mar-2026 01:49:49 AM |
| Asset                | Civil - I/MHC/GRR/CSI/26/00123    | Non Oqsha Assets             |                         |
| Next Inspection Date | 01-May-2026 01:49:49 AM           | Next Inspection Overdue Days | 0                       |

**Sections**
**Inspection checks**

|                            |                              |
|----------------------------|------------------------------|
| Company name: Galecto Inc. | Contractor name: Caroline Su |
|----------------------------|------------------------------|

|                       |
|-----------------------|
| Attachments           |
| <a href="#">Image</a> |

**Equipment Status**

|                                       |                                  |
|---------------------------------------|----------------------------------|
| Equipment Status at Site: Out of Site | Equipment Usage Status: In Usage |
|---------------------------------------|----------------------------------|

**Check Points**

|                                                                                                                               |                                                                                                 |                                                                                                                                   |                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.Are project work areas clean and free of excess trash, debris, waste, etc.?: N/A                                            | 2.Have provisions been made for routing trash collection and disposal?: N/A                     | 3.Are trash receptacles provided in the work areas and there is one at every water keg?: N/A                                      | 4.Is scrap lumber free of protruding rods/ nails or other puncture hazards?: N/A                                                                                 |
| 5.Is complete debris /Metal scrap useful/non-useful, is collected at safe area and barricaded and display board is kept?: N/A | 6.Are glass containers for personal usage not allowed and none observed during field tour?: N/A | 7.Are electrical cords, hoses, welding leads, etc., elevated to prevent tripping hazards?: N/A                                    | 9.Are elevated areas maintained clear of debris, material, tools, etc., where such items could fall to areas below which may lead to any accident/incident?: N/A |
| 10.Are walkways kept clear? For immediate evacuation?: N/A                                                                    | 11.Are work areas free from tools not needed for the work in progress?: N/A                     | 12.Are cords and hoses kept off the ground around walkways and access-ways to: scaffolds, ladders, and confined space, etc.?: N/A | 13.Are spills, liquids and materials cleaned up immediately?: N/A                                                                                                |
| 14.Are individuals accountable for their own work areas? Name:: N/A                                                           |                                                                                                 |                                                                                                                                   |                                                                                                                                                                  |

**Site Specific Requirements**

|                                                                                                                                   |                                                                                       |                                                                                                                                              |                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.Is there demarcated scrap yard? One of disposable scrap other for Re-useable waste e.g. rebar, plywood, wooden wedges etc.: N/A | 2.Are the scrap yard cordoned off and demarcated conspicuously?: N/A                  | 3.Are flammable packing materials e.g. packing wood, plastic, etc. disposed off regularly from site or stored in a manner that does not: N/A | 4.Are people trained not to litter site? Are litter cleaned from site on a regular basis?: N/A                                                                                                       |
| 5.Are there any arrangements made for cleaning of spilled oil, grease etc.? (with Sand / Waste cotton): N/A                       | 6.Is there a system of plucking nails from packing materials and shutter boards?: N/A | 7.Are slippery surfaces, slushy area identified and rectified during the work progress?: N/A                                                 | 8.Are materials stored inside stores kept safely for easy retrieval? No protruded materials, overhanging heavy materials stored overhead, No striking object, no tripping hazard inside stores.: N/A |
| 9.Have you ensured New material is well stored and protected? And waste/scrap is NOT stored close to New material?: N/A           | 10.Are you ensuring cleaning/secure for the day to ensure good housekeeping?: N/A     |                                                                                                                                              |                                                                                                                                                                                                      |

**Signatures**

|                                                    |                                                     |                                                       |                 |
|----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|-----------------|
| Inspected by: Caroline Su at 31-Mar-2026 01:49 AM. | Checked by: Adyson Toribio at 31-Mar-2026 01:51 AM. | Verified by: Anita Singleton at 3/30/2026 8:30:25 PM. | Approved by: NA |
|----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|-----------------|

**Inspection History**

|            |            |         |             |
|------------|------------|---------|-------------|
| Created On | Created By | Comment | Attachments |
|------------|------------|---------|-------------|

|                            |                 |                                                                           |  |
|----------------------------|-----------------|---------------------------------------------------------------------------|--|
| 31-Mar-2026<br>02:00:25 AM | Anita Singleton | Inspection has been assigned to Angel Woolfolk at the Approved by stage.  |  |
| 31-Mar-2026<br>01:51:57 AM | Adyson Toribio  | Adyson Toribio has Approved.                                              |  |
| 31-Mar-2026<br>01:51:57 AM | Adyson Toribio  | Inspection has been assigned to Anita Singleton at the Verified by stage. |  |
| 31-Mar-2026<br>01:49:49 AM | Caroline Su     | Inspection has been assigned to Adyson Toribio at the Checked by stage.   |  |