

**Inspection Report - Housekeeping Inspection Checklist (Inspection UID -
I/GLTO/GRR/HIC/26/00001)**

Inspection Information

Inspection Type	Housekeeping Inspection Checklist	Inspection Status	Approved
Site Name	Alanreed	Created on	31-Mar-2026 09:49:25 AM
Asset	Civil - 111	Non Oqsha Assets	
Next Inspection Date	30-Apr-2026 09:49:25 AM	Next Inspection Overdue Days	0

Sections

Inspection checks

Company name: Galecto Inc.	Contractor name: Caroline Su
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Attachments
Image

Equipment Status

Equipment Status at Site: Out of Site	Equipment Usage Status: Out of Usage
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Check Points

1.Are project work areas clean and free of excess trash, debris, waste, etc.?: N/A	2.Have provisions been made for routing trash collection and disposal?: N/A	3.Are trash receptacles provided in the work areas and there is one at every water keg?: N/A	4.Is scrap lumber free of protruding rods/ nails or other puncture hazards?: N/A
5.Is complete debris /Metal scrap useful/non-useful, is collected at safe area and barricaded and display board is kept?: N/A	6.Are glass containers for personal usage not allowed and none observed during field tour?: N/A	7.Are electrical cords, hoses, welding leads, etc., elevated to prevent tripping hazards?: N/A	9.Are elevated areas maintained clear of debris, material, tools, etc., where such items could fall to areas below which may lead to any accident/incident?: N/A
10.Are walkways kept clear? For immediate evacuation?: N/A	11.Are work areas free from tools not needed for the work in progress?: N/A	12.Are cords and hoses kept off the ground around walkways and access-ways to: scaffolds, ladders, and confined space, etc.?: N/A	13.Are spills, liquids and materials cleaned up immediately?: N/A
14.Are individuals accountable for their own work areas? Name:: N/A			

Site Specific Requirements

1.Is there demarcated scrap yard? One of disposable scrap other for Re-useable waste e.g. rebar, plywood, wooden wedges etc.: N/A	2.Are the scrap yard cordoned off and demarcated conspicuously?: N/A	3.Are flammable packing materials e.g. packing wood, plastic, etc. disposed off regularly from site or stored in a manner that does not: N/A	4.Are people trained not to litter site? Are litter cleaned from site on a regular basis?: N/A
5.Are there any arrangements made for cleaning of spilled oil, grease etc.? (with Sand / Waste cotton): N/A	6.Is there a system of plucking nails from packing materials and shutter boards?: N/A	7.Are slippery surfaces, slushy area identified and rectified during the work progress?: N/A	8.Are materials stored inside stores kept safely for easy retrieval? No protruded materials, overhanging heavy materials stored overhead, No striking object, no tripping hazard inside stores.: N/A
9.Have you ensured New material is well stored and protected? And waste/scrap is NOT stored close to New material?: N/A	10.Are you ensuring cleaning/secure for the day to ensure good housekeeping?: N/A		

Signatures

Inspected by: Caroline Su at 31-Mar-2026 09:49 AM.	Checked by: Adyson Toribio at 31-Mar-2026 09:50 AM.	Verified by: Anita Singleton at 3/31/2026 4:23:47 AM.	Approved by: NA
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Inspection History

Created On	Created By	Comment	Attachments
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31-Mar-2026 09:53:47 AM	Anita Singleton	Inspection has been assigned to Angel Woolfolk at the Approved by stage.	
31-Mar-2026 09:50:32 AM	Adyson Toribio	Adyson Toribio has Approved.	
31-Mar-2026 09:50:32 AM	Adyson Toribio	Inspection has been assigned to Anita Singleton at the Verified by stage.	
31-Mar-2026 09:49:26 AM	Caroline Su	Inspection has been assigned to Adyson Toribio at the Checked by stage.	